

ENGLISH – COMMUNICATION SKILLS LAB – II

Suggested Lab Manuals:

OBJECTIVE: To impart to the learner the skills of grammar as well as communication through listening, speaking, reading, and writing including soft, that is life skills.

ADVANCED COMMUNICATION SKILLS

UNIT 6	Body language
UNIT 7	Dialogues
UNIT 8	Interviews and Telephonic Interviews
UNIT 9	Group Discussions
UNIT 10	Presentation Skills
UNIT 11	Debates

Text Book:

‘Strengthen your Communication Skills’ Part-B by Maruthi Publications

Reference Books:

1. INFOTECH English (Maruthi Publications)
2. Personality Development and Soft Skills (Oxford University Press, New Delhi)

