



P.S.C.M.R.COLLEGE OF ENGINEERING AND TECHNOLOGY
APPROVED BY AICTE, NEW DELHI; AFFILIATED TO JNTU, KAKINADA
Kothapeta, Vijayawada-520001 (A. P.)

Minutes of the Meeting of College Development Council held on 30th April, 2019

A meeting with the members of the College Development Council is convened at 4.00 pm on 30th April, 2019 in the Committee Room.

The list of members present in the meeting:

Sri R. V. Subba Rao	Secretary & Correspondent
Sri S.V.S.M. Razith Kumar	Jt. Secretary
Sri K. Venkateswara Rao	Treasurer
Dr. K. Nageswara Rao	Principal
Prof. K. Lakshminarayana	HOD, Civil Engineering Department
Dr. A. Pathajali Sastri	HOD, CSE Department
Dr. J. Lakshminarayana	HOD, ECE Department
Prof. Y. Rajendra Babu	HOD, EEE Department
Dr. P. S. Srinivas	HOD, Mechanical Engineering Department
Dr. D. Durga Prasad	HOD, Freshman Engineering Department
Dr. V. Vijaya Durga Prasad	HOD, MBA
Sri. G. Santhanam	Principal, Polytechnic College
Sri. S. Manikanta	Training & Placement Officer
Sri. O. Bhanu Sekhar	In-charge, Examinations
Sri. J. A. V.Ravindra Babu	Discipline Committee In Charge
Mrs J. Purnima	Final Year Civil

The following are the resolutions made in the meeting:

1. 30 more LCD Projectors should be procured to increase the number of e classrooms in the college.
2. Following category of display boards are to be planned and put them in the campus. It is assigned to Dr. P.S. Srinivas, Mechanical HOD to plan and install them.
 - a. Plastic free campus
 - b. Foam Boards in the laboratories with cost of the equipment
 - c. Vision, Mission Boards
 - d. Information boards in the HODs and Principal's Chambers
 - e. Roll of Honor.
3. The Medical officer to the College and his timings, required equipment, and other modalities required for the Medical Centre should be finalised and look after by Sri Ravindra Babu.
4. Stock Register should be maintained at the institute level.
Sri Razith Kumar will coordinate.

- . It is decided to procure 20 Fire extinguishers for various laboratories
- . It is decided to start a Journal for Engineering departments and it is assigned to Sri K. Lakshminarayana, HOD Civil Engineering to follow up.
- . It is decided to take the survey from the faculty who are leaving the college and it is assigned to Dr. P. S. Srinivas to prepare the format.
- . It is decided to work with the irrigation department of the government and consult Sri. A. Radhakrishna of Irrigation department.
- . Resolved to have the next Governing Body meeting in Sep/Oct, 2019
- 0. Resolved to have the meeting of the Management Members with all the faculty on 1st May, 2019.
- 1. It is decided to have a separate uniform for the 1st year students.
- 2. Resolved to be strict with the collection of the fees from the students from the beginning of the academic year. So, the letters to parents to pay the fees, should be sent to the parents by 3/6/19, as 10/6/19 as the last date for final year and 17/6/19 as the last date for 2nd year and 3rd year students.


Principal

Dr. K. Nageswara Rao