



P.S.C.M.R.COLLEGE OF ENGINEERING AND TECHNOLOGY
APPROVED BY AICTE, NEW DELHI; AFFILIATED TO JNTU, KAKINADA
Kothapeta, Vijayawada-520001 (A. P.)

Minutes of the Meeting of College Development Council held on 7th March, 2019

A meeting with the members of the College Development Council is convened at 4.15 pm on 7th March, 2019 in the Committee Room.

The list of members present in the meeting:

Sri R. V. Subba Rao	Secretary & Correspondent
Dr. K. Nageswara Rao	Principal
Prof. K. Lakshminarayana	HOD, Civil Engineering Department
Dr. A. Pathajali Sastri	HOD, CSE Department
Dr. J. Lakshminarayana	HOD, ECE Department
Sri Mushtak Ahmed	In-Charge HOD, EEE Department
Dr. P. S. Srinivas	HOD, Mechanical Engineering Department
Dr. D. Durga Prasad	HOD, Freshman Engineering Department
Dr. V. Vijaya Durga Prasad	HOD, MBA
Sri. G. Santhanam	Principal, Polytechnic College
Sri. S. Manikanta	Training & Placement Officer
Sri. O. Bhanu Sekhar	In-charge, Examinations
Sri. J. A. V. Ravindra Babu	Discipline Committee In Charge
Mrs J. Purnima	Final Year Civil

The following are the resolutions made in the meeting:

1. LCD Projectors should be procured to increase the number of e classrooms in the college. It is assigned to Dr. V. Vijaya Durga Prasad, HOD, MBA, to identify and number of Projectors to be procured and see that they are installed in different departments.
2. It is decided to assign the Alumni Association registration to Sri Sudhakar of CSE.
3. Following category of display boards are to be planned and put them in the campus. It is assigned to Dr. P.S. Srinivas, Mechanical HOD to plan and install them.
 - a. Plastic free campus
 - b. Vision, Mission Boards
 - c. Quotations
 - d. Information boards in the HODs and Principal's Chambers
 - e. No Vehicle day
 - f. Roll of Honor.
 - g. Usage of mobiles by students in the campus
4. The Medical officer to the College and his timings, required equipment, and other modalities required for the Medical Centre should be finalised and look after by Sri Ravindra Babu.

Contd on page 2...

5. Stock Register should be maintained at the institute level.
Sri Razith Kumar will coordinate.
6. Five villages should be identified and adopt (Ambapuram, Patapadu, P. Nainavaram, Shahbada, and Tummalapalem) to register for the Unnat Bharath Abhiyan.
7. NAAC SSR should be made ready by Saturday.
8. All the faculty members should be aware of the NAAC procedure. Departmental meetings should be held and discuss with them.
9. Decided to convene a meeting of the Governing Body from 15th to 30th April, 2019.
10. NBA review with Dr Vara Prasad garu should be done on 16th and 17th March.
11. It is decided to go for NBA Polytechnic for both the branches and it is assigned with Dr. P.S.Srinivas, HOD Mechanical.
12. It is decided to arrange demonstration of eKalasala to our students.
13. It is decided to organise a FDP for the faculty members on Flash in summer. So, that it will be helpful to them to prepare lectures innovatively.
14. Ordering the VLSI Software for ECE and EEE departments.


Principal

Dr. K. Nageswara Rao